

## NATIONAL ATMOSPHERIC OBSERVATORY KOŠETICE

# WHS

### (WORKPLACE HEALTH AND SAFETY)

This document is based on Directive No. 2020/13 "Workplace Health and Safety" and Directive No. 2020/14 "Fire Protection" and sets out the basic obligations for a temporary stay on the premises of the Košetice Observatory, 395 01 Křešín, i.e. the National Atmospheric Observatory Košetice (hereinafter referred to as "NAOK").

**Administrator and operator NAOK:** Czech Hydrometeorological institute,  
Na Šabatce 2050/17, 143 06 Praha 4-Komořany, IČO 00020699.

#### TERMS OF ENTRY

- Before entering the NAOK premises, everyone must familiarise himself/herself with the terms and conditions and obligations related to OHS, otherwise he/she cannot enter the premises.
- The OHS document is located on the website: <https://www.actris.cz> or available at the head of the Košetice Observatory, in the conference room and in every single room.
- Acquaintance can occur through:
  - submitted Open Access requests - ACTRIS-CZ infrastructure, or
  - e-mail
- Employees of the CHMI are governed by the internal regulations of the CHMI in the NAOK premises.

#### IMPENDING AND EMERGING RISKS

Everyone on the NAOK premises is obliged to act in such a way as not to endanger their own safety or the safety of third parties and to prevent damage to property and health or loss of life by their behaviour.

The following risks are expected to arise at the NAOK premises:

- risks of entrapment by rotating machine parts
- risks of tripping and slipping on internal and external roads
- risk of being hit or crushed by a moving, reversing or turning vehicle (car, lorry, rigid)
- risk of a tree falling or a broken branch falling
- risk of falling on unmaintained icy roads and pavements, especially in autumn and winter
- risk of increased icing
- risk of being bitten by a dog.

#### SCOPE OF DUTIES, PREVENTION

- to inform the CHMI in writing about possible risks that may occur in the NAOK and to anticipate.
- Ensure that the individual work activities are organised and carried out by the subject in such a way as to avoid endangering other persons on the premises.
- Comply with prohibitions against tampering with any CHMI equipment unless such tampering is authorized by NAOK professional staff.
- Follow the instructions expressed by the safety signs and NAOK personnel.
- Wear the specified personal protective equipment for the devices when required by the manufacturer or as directed by NAOK personnel, especially to follow the instruction to wear safety helmets and other protective equipment in the event of icing on the mast when the subject will be on the equipment, elevator or performing work on the upper platform of the mast.
- Not to carry out activities in the NAOK under the influence of alcohol or other addictive substances, the possession of which is strictly prohibited in the NAOK.
- Submit to alcohol test or drug test.
- Comply with all instructions and orders, especially not to drive over buildings, not to park in designated areas, respect the function of emergency fire exits, not to lock entrance doors unless otherwise specified.

#### OTHER DUTIES, FIRST AID IN CASE OF ACCIDENT OR INJURY, REPORTING

- Do not handle fire, explosives, volatile liquids, etc., in case of fire, immediately according to the severity of the fire, try to limit it, liquidate it, or immediately call the firefighter - emergency line 150 and immediately inform the head of the Košetice Observatory or her authorized representative.
- In the event of extreme phenomena, such as severe sudden frost, blizzards, thunderstorms, heavy rain, hail, strong winds - grade 8 and higher on the Beaufort scale, respect the warnings and prohibition of access to the mast and technical equipment.
- Ensure compliance with the NAOK accommodation regulations.
- Do not pet or feed service dog.
- To take increased safety precautions when moving in the terrain outside the observatory (forest tributary of the Anenský brook, where NAOK activities are carried out within the framework of the integrated monitoring of the ICP IM), especially in the forest in poor weather conditions.
- In case of any injury or threat to life by accident, loss of consciousness, nausea or electric shock, lightning, etc., immediately call the emergency services - **emergency line 155** and at the same time immediately inform the head of the Košetice Observatory or her authorized representative about the incident.
- Provide necessary first aid or basic treatment (first aid kit at the NAOK) if an injury or life-threatening situation occurs.

WHS/ effective and valid from 1st of January 2023

Approved on 2<sup>nd</sup> of January 2023

Mgr. Adéla Holubová Šmejkalová Ph.D.  
The head of Košetice Observatory CHMI  
e-mail: [adela.holubova@chmi.cz](mailto:adela.holubova@chmi.cz)  
tel.:565 498 015



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**IMPORTANT TELEPHONE NUMBERS (EMERGENCY, FIRE, ACCIDENT):**

**The head of Košetice Observatory –  
tel. 565 498 015**